

OWCCS VPK Registration 2011-2012



Children are eligible for the 2011-2012 school-year program if they are 4 years old on or before 09/01/11. (Their birthday must fall on or between 09/02/06 and 09/01/07.) Children must currently reside in Florida. Parents and legal guardians¹ may register their child at one of our VPK registration locations during the times listed below:

<u>FT. WALTON BEACH OFFICE</u>	<u>CRESTVIEW OFFICE</u>	<u>DEFUNIAK SPRINGS OFFICE</u>
Monday through Friday from 9:00—10:00 and 3:00—4:00	Monday and Wednesday from 9:00—12:00	Monday through Friday from 8:00—9:00 and 2:00—3:00
107 Tupelo Ave. Ft. Walton Beach, FL 32548 (850) 833-9330 Contact: Ashleigh Roberson aroberson@owccs.org	804 Lloyd St. Crestview, FL 32536 (850) 689-7885 or (850) 689-7886 Contact: Teisha Chaney tchaney@owccs.org	1184-C Circle Drive DeFuniak Springs, FL 32433 (850) 892-8560 Contact: Sharon Pierce spierce@owccs.org

Parents/guardians who are unable to come in during our VPK registration hours may call the office of your choice to schedule an appointment.

*Parents/guardians **MUST** provide one document from **each** of the two categories below in order to register their child:

1. <u>PROOF OF CHILD'S DATE OF BIRTH</u> <ul style="list-style-type: none">• Official birth certificate or record (The Souvenir Certificate issued by the hospital is not acceptable)• A shot/immunization record indicating the date of birth signed by a public health officer or licensed practicing physician• A valid passport• A valid military dependent ID card	2. <u>PROOF OF FLORIDA RESIDENCY</u> <ul style="list-style-type: none">• Valid Florida driver's license or Florida Identification card with current physical address (P.O. Boxes are not acceptable)• Florida Vehicle Registration (May not be expired)• Utility bill with name and current physical address (May not be older than 2 months)• Pay stub with name and current physical address (May not be older than 2 months)• Property tax assessment showing homestead exemption• Current residential lease with name and current address• Military orders (Military PCS to Florida must be within the past 2 months)• OWCCS VPK Proof of Residency Form (must be notarized)
---	--

Parents/guardians who cannot provide the above documentation may contact OWCCS for an alternate list of acceptable forms of documentation prior to their visit.

¹ Only parents and legal guardians may register a child for VPK. If you are not the child's parent, you must provide guardianship documentation (i.e. Power of Attorney, Court Order, Care & Custody Letter).